



# LOUISIANA TECHNICAL COLLEGE

## OFFICE OF THE REGIONAL DIRECTOR

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**Kay McDaniel, Ph.D.**  
**Regional Director**

**GREATER CAPITAL AREA**  
**REGION II**

**Baton Rouge Campus**  
**Baton Rouge**

**Folkes Campus**  
**Jackson**

**Jumonville Memorial**  
**Campus**  
**New Roads**

**Port Allen Extension**  
**Port Allen**

**Westside Campus**  
**Plaquemine**

### **General Notice of Impending Mid-Year Layoff**

TO: All Employees of Louisiana Technical College – Greater Capital Area Region

FROM: Dr. Monty Sullivan, LCTCS Executive Vice President  
LTC Greater Capital Area Appointing Authority

DATE: January 12, 2010

SUBJECT: General Notice of Impending Mid-Year Layoff Measure

In accordance with Louisiana Community and Technical College System (LCTCS) Policy No. 6.026, notice is hereby given of an impending mid-year layoff to be effective at the close of business February 1, 2010, for unclassified employees of Louisiana Technical College, Greater Capital Area Region. Positions occupied by the employees affected by this proposal are domiciled in the parishes of East Baton Rouge, East Feliciana, and Pointe Coupee. This layoff is being proposed due to budget constraints of \$494,494 as a result of a FY 2010 Mid-Year budget reduction in state funding.

Once the unclassified plan has been approved by the LCTCS President, the plan will be made generally available to our employees via the LTC Greater Capital Area website ([www.region2.ltc.edu](http://www.region2.ltc.edu)).

Any questions concerning this matter should be directed to the Human Resources Department: Shawn Schupbach, Human Resources Manager (225/359-9283), or Donna Perez, Human Resources Manager (225/359-9294).

LTC is an Equal  
Opportunity  
College

*Governed  
By  
Board of Supervisors of the Louisiana Community and Technical College System  
And  
Louisiana Board of Regents*